
Petition for Commutation of Sentence

Please read the accompanying instructions carefully before completing the application. Type or print the answers in ink. Each question must be answered fully, truthfully and accurately. If the space for any answer is insufficient, you may complete the answer on a separate sheet of paper and attach it to the petition. You may attach any additional documentation that you believe is relevant to your petition. The submission of any material, false information is punishable by up to five years' imprisonment and a fine of not more than \$250,000. 18 U.S.C. §§ 1001 and 3571.

Relief sought: (check one)

Reduction of Prison Sentence Only

Reduction of Prison Sentence and Remission

Remission of Fine and/or Restitution Only

Other _____

To The President of the United States:

The undersigned petitioner, a Federal prisoner, prays for commutation of sentence and in support thereof states as follows:

1. **Full name:** _____
First Middle Last

Reg. No. _____ **Social Security No.** _____

Confined in the Federal Institution at _____

Date and place of birth: _____

Are you a United States citizen? yes no

If you are not a U.S. citizen, indicate your country of citizenship

Have you ever applied for commutation of sentence before? yes no

If yes, state the date(s) on which you applied, and the date(s) when you were notified of the final decision on your petition(s).

Offense(s) For Which Commutation Is Sought

2. I was convicted on a plea of _____ in the United States District Court
(guilty, not guilty, nolo contendere)

for the _____ District of _____ of the crime of:
(Northern, Western, etc.) (identify state)

Offense(s) For Which Commutation Is Sought

(State specific offense(s); provide citation of statute(s) violated, if known)

I was sentenced on _____, _____ to imprisonment for _____, to pay
(month/day) (year) (length of sentence)

a fine of \$ _____, restitution of \$ _____, and to
(do not include special assessment)

supervised release or special parole for _____, and/or to probation for
_____. I was _____ years of age when the offense was committed.
(length of sentence)

3. I began service of the sentence of imprisonment on _____, _____, and I am projected to
(month/day) (year)
be released from confinement on _____.
(month/day) (year)

Are you eligible for parole? yes no

If yes, indicate the date when you became eligible for release, and state whether your application for parole was granted or denied

Have you paid in full any fine or restitution imposed on you? yes no

If the fine or restitution has not been paid in full, state the remaining balance.

4. Did you appeal your conviction or sentence to the United States Court of Appeals? yes no

Is your appeal concluded? yes no

If yes, indicate whether your conviction or sentence was affirmed or reversed, the date of the decision, and the citation(s) to any published court opinions. Provide copies of any unpublished court decisions concerning such appeals, if they are available to you.

Did you seek review by the Supreme Court? yes no

Is your appeal concluded? yes no

If yes, indicate whether your petition was granted or denied and the date of the decision.

Offense(s) For Which Commutation Is Sought

Have you filed a challenge to your conviction or sentence under 28 U.S.C. § 2255 (habeas corpus)?

yes no

Is your challenge concluded?

yes no

If yes, indicate whether your motion was granted or denied, the date of the decision, and the citation(s) to any published court opinions, if known. Provide copies of any unpublished court decisions concerning such motions, if they are available to you. If you have filed more than one post-conviction motion, provide the requested information for each such motion.

- 5. Provide a complete and detailed account of the offense for which you seek commutation, including the full extent of your involvement. If you need more space, you may complete your answer on a separate sheet of paper and attach it to the petition.**

Other Criminal Record

6. Aside from the offense for which commutation is sought, have you ever been arrested or taken into custody by any law enforcement authority, or convicted in any court, either as a juvenile or an adult, for any other incident? yes no

For each such incident, provide: the date, the nature of charge, the law enforcement authority involved, and the final disposition of the incident. You must list every violation, including traffic violations that resulted arrest or in an criminal charge, such as driving under the influence.

Arrests:

Convictions:

Reasons for Seeking Clemency

7. State your reasons for seeking commutation of sentence. If you need more space, you may complete your answer on a separate sheet of paper and attach it to the petition.

Certification and Personal Oath

I hereby certify that all answers to the above questions and all statement contained herein are true and correct to the best of my knowledge, information, and belief. I understand that any intentional misstatements of material facts contained in this application form may cause adverse action on my petition for executive clemency and may subject me to criminal prosecution.

Respectfully submitted this _____ day of _____, _____.
(month) (year)

Signature of Petitioner